

Teen Librarian Toolbox Teen Advisory Board

Information Release and Commitment

The Teen Librarian Toolbox and its bloggers (collectively TLT) are excited to welcome you to as a teen reviewer and member of our Teen Advisory Board.

Name: _____

Mailing address: _____

Email address: _____

Other preferred contact: _____

As a TLT TAB member we expect that you will:

- Create or substantively contribute to at least **one post a month** for the blog.
- Re-read and check your work before submitting it. See attached sheet for a submission checklist.
- Let your TLT contact know if you need to slide a deadline. We know this may happen as your school work and family obligations take priority, but we need to know when to expect work as we administer the blog.
- Submit a headshot that we can use – this picture doesn't need to show your face or your whole face, but should be something that symbolizes you.
- Give yourself a nickname and use it consistently on the blog. We will not identify you by your given name to protect your safety and security.
- Let us know if you need to leave or take a break from the TLT TAB.
- Always be on the lookout for great ideas that you'll share and share them with excitement!

As TLT we will:

- Help you come up with post ideas, books to review, and be available to you when you need to brainstorm.
- Do our best to acquire advance reader copies (ARCs) for you, both in print and digital form.
- Give feedback on your writing and make suggestions of books and resources to enjoy.
- Write letters of recommendation for you that can be used in scholarship, college, or job applications as you desire.
- Include you in local opportunities to meet authors and publishers and share your feedback with them.

TAB member name _____ Parent name _____

TAB member signature _____ Parent signature _____

TLT TAB Pre-Submission Checklist

Does your article...

- Have a title?
- Include an image?
- Have suggested categories or tags?
- Have a beginning, a middle, and a conclusion?
- Relate to teens, libraries, and/or all the stuff we like to talk about at TLT?

Read your article carefully and make sure:

- All proper nouns (book titles, author names) are capitalized and all book titles are italicized.
- All book titles are correct and all author names are spelled correctly.
- Any links included are accurate and live.
- You're not missing words or mention something that you're going to talk about but never actually get to it.
- Your words and ideas are those that you truly believe and will stand behind.
- When voicing controversial or strong opinions you do so with kindness toward people, even when attacking ideas or actions that you despise.
- Any references to friends of yours or quotes from other people are honest and kind and that you have permission to use other people's words.
- Your work is yours and yours alone and that you give credit to those who have helped you.